

WHAT ARE PARTIAL QUALIFICATIONS?

Partial qualifications (PQs) are a step-by-step way for people over the age of 25 to learn vocational skills at both a theoretical and practical level, with the aim of achieving a vocational qualification at the end. They are shorter modules that last on average four to six months, providing training for recognised vocational fields.

Following the successful completion of all mandatory PQs, participants have the opportunity to register for the final (external) examination at their local Chamber of Commerce to obtain the vocational qualification.

Further details about PQs, together with the benefits for companies and participants, can be found online at www.chance-tq.de (only available in German).

PARTIAL QUALIFICATIONS ARE SUITABLE FOR YOU IF:

- you are aged over 25
- you have no vocational qualifications, or your qualifications no longer correspond to the needs of today's job market
- you already have work experience or are looking for the right way into a job
- you are working in a semi-skilled job but are seeking to obtain an on-the-job qualification
- you are currently unable to attend a training course over a long period of time
- your personal circumstances only allow you to participate in part-time training while continuing to pursue your job.

ABOUT THE 'CHANCEN NUTZEN!' (USE OPPORTUNITIES!) PROJECT

The DIHK Service GmbH has been supporting the local Chambers of Commerce with the implementation of a nationwide scheme of partial qualifications as part of the 'Chancen nutzen!' (use opportunities to gain a vocational qualification with partial qualifications) project since October 2017. As the coordinating body, DIHK Service GmbH not only provides advice and support, but is also responsible for the continued development of the Chamber of Commerce PQ scheme. During the second phase of funding, Use Opportunities! is working towards new goals and cooperating with other PQ projects also funded by the Federal Ministry for Education, Family Affairs, Senior Citizens, Women and Youth (BMBFSFJ).



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<https://www.linkedin.com/company/chancen-nutzen-mit-teilqualifikationen-richtung-berufsabschluss/>

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DURCHGEFÜHRT VON



MIT
TEILQUALIFIKATIONEN
RICHTUNG
BERUFSABSCHLUSS

CHANCEN NUTZEN!



**PARTIAL QUALIFICATIONS:
STEP BY STEP TOWARDS A
VOCATIONAL QUALIFICATION**

THE BENEFITS OF PARTIAL QUALIFICATIONS:

- a flexible way to become skilled
- excellent funding opportunities
- an opportunity to gain a Chamber of Commerce certificate after each module
- study for a vocational qualification at any age
- existing vocational experience and skills could count towards your qualification

WHO ARE PARTIAL QUALIFICATIONS AIMED AT?

- adults aged over 25
- workers or job-seekers with no vocational qualifications
- people whose qualifications no longer correspond to the needs of the job market
- semi-skilled workers who want to develop existing skills or learn new skills in another field
- people with foreign qualifications that are not recognised or cannot be recognised in Germany
- refugees with no proof of their qualifications

WHO ARE PARTIAL QUALIFICATIONS FUNDED BY?

The Federal Employment Agency funds partial qualifications that lead towards a vocational qualification. The agency covers the course costs and also subsidises wages by up to 100%, which allows companies to continue employing staff during training without significant financial loss.

PARTIAL QUALIFICATIONS – STEP BY STEP TOWARDS A VOCATIONAL QUALIFICATION



IN WHICH VOCATIONAL FIELDS ARE PARTIAL QUALIFICATIONS (PQs) AVAILABLE?

Nationally standardised PQs cover a very wide range of occupations. Consult the website www.chance-tq.de (only available in German) to see whether your chosen vocation is included, or contact your local Chamber of Commerce (IHK).



WHAT DOES A PARTIAL QUALIFICATION INVOLVE?

A partial qualification comprises one or more individual modules. Each partial qualification covers all the content of a vocational training programme and lasts an average of four to six months. The theoretical part accounts for approximately two-thirds of the module and is taught by an educational institution. At least one third of the module comprises practical experience in a business.



INTERESTED IN A PARTIAL QUALIFICATION? WHO TO CONTACT

Please contact your local Employment Agency or Job Centre, which will check whether or not you are eligible for a training voucher. If you already have a job, your employer can contact the local Chamber of Commerce or Employment Agency and enquire about possible funding.



WHAT DO I NEED FOR A PARTIAL QUALIFICATION?

Partial qualifications allow you to achieve a vocational qualification step by step. The most important thing to bring with you is a willingness to learn and develop. You can decide whether you want to take one partial qualification or more, or whether you want to strive towards a vocational qualification.



WHAT ROLE DOES THE CHAMBER OF COMMERCE PLAY?

Regional Chambers of Commerce and Industry (IHKs) inform companies about qualification opportunities and coordinate specific components of partial qualifications with training providers and companies. After each partial qualification, the Chamber of Commerce can carry out a skills assessment to test and document the knowledge acquired. This test is carried out in written, practical and/or oral form. The final examination also takes place at the Chamber of Commerce.